

Student Guide Undergraduate Studies 2007/2008

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1. GENERAL

Although the information in this Guide has been compiled as accurately as possible, some errors and omissions could have occurred. The University reserves the right to amend any regulation or condition without prior notice.

The fact that particulars of a specific field of study has been included in this Guide, does not necessarily mean that such field of study will be offered in 2007 or any consecutive year.

CONTACT DETAILS:

University of Namibia
Attention: Office of the Registrar
Private Bag 13301
Windhoek
NAMIBIA

Location: 340 Mandume Ndemufayo Avenue, Pionierspark, Windhoek, Namibia
Telephone: (+264 61) 206-3111
Fax: (+264 61) 206-3910
URL.: <http://www.unam.na>

1.1. UNIVERSITY OF NAMIBIA SYSTEM

Main Campus – Windhoek

On the outskirts of Windhoek, the capital, the University of Namibia's main campus is nestled amongst undulating hills. About five minutes drive from the centre of town, the main campus is easy to find on the intersection, Western Bypass and Mandume Ndemufayo Avenue, Pionierspark.

UNAM Northern Campus

In order to meet the education needs of over half of the population which reside in the northern part of the country, UNAM established a second campus in Oshakati, to provide tertiary, professional and business related programmes for the people in the northern regions. The broad goals of the campus are to increase opportunities for access to higher education and to foster economic development of the four Northern regions. The campus accomplishes its goals through developing and offering a broad range of formal academic courses and non-formal programme initiatives.

Neudamm Agricultural College

A very modern and beautiful Neudamm Agricultural Campus about 38km outside Windhoek, is another extension of UNAM's services to the Namibian community. In an agricultural country, a sound scientific basis in this field is essential. The campus houses UNAM's Faculty of Agriculture and Natural Resources, and was made available through smart partnership with the Government's Ministry of Agriculture, Water and Forestry.

Ogongo Agricultural College

Situated about 60km west of Oshakati in the Oshona Region, Ogongo is a modern campus, accommodating UNAM's Crop Science Department of the Faculty of Agriculture and Natural Resources. It reflects another initiative by the University of Namibia to reach out to the large population contingent in the northern part of Namibia, also in smart partnership with the Government's Ministry of Agriculture, Water and Forestry.

Sam Nujoma Marine and Coastal Resources Research Centre

The centre serves Namibia through promoting research and development activities in the field of marine and coastal resources, taking into consideration the unique comparative and competitive advantage based on the Benguela cold current ecosystem. Research conducted at the centre towards developing the fisheries and agriculture sectors complements what is done by the Ministry of Fisheries and Marine Resources as well as that of Agriculture, Water and Forestry.

Satellite/Regional Centres

Given Namibia's vast size and diverse rural population, the University is afforded an opportunity to serve rural tertiary education needs through its Centre for External Studies. UNAM has regional centres in the following towns: Gobabis, Katima Mulilo, Keetmanshoop, Khorixas, Otjiwarongo, Rundu, Swakopmund and Tsumeb. These are sufficiently equipped to meet the educational needs of students from rural areas who are unable to study at the Main Campus in Windhoek. The centres provide, amongst others, tutorial and associated services to UNAM's distance education students.

1.2 FACULTIES

- ❖ Faculty of Agriculture and Natural Resources
- ❖ Faculty of Economics and Management Science
- ❖ Faculty of Education
- ❖ Faculty of Humanities and Social Sciences
- ❖ Faculty of Law
- ❖ Faculty of Medical and Health Sciences
- ❖ Faculty of Science

1.3 CENTRES OF EXCELLENCE

- ❖ Centre for External Studies
- ❖ Language Centre
- ❖ Multi-disciplinary Research and Consultancy Centre
- ❖ Centre for Public Service Training
- ❖ Computer Centre
- ❖ Ecumenical Institute for Namibia
- ❖ Human Rights and Documentation Centre
- ❖ Justice Training Centre
- ❖ Information Learning & Resource Centre
- ❖ University Central Consultancy Bureau
- ❖ Improvement of Teaching & Learning Unit
- ❖ Sam Nujoma Marine and Coastal Resources Research Centre

1.4 WHEN ENROLLING AT THE UNIVERSITY OF NAMIBIA YOU WILL:

- ❖ Be part of an international community of graduates who are highly sought after by employers worldwide for their skills, leadership qualities and civic commitment;
- ❖ Enjoy the status, stability and infrastructure of a major, broad-based university;
- ❖ Gain an internationally recognised qualification from an institution with an outstanding global profile and prestige;
- ❖ Add a valuable international perspective to your education;
- ❖ Benefit from teaching that is informed by active research and industry links;
- ❖ Experience personal teaching and individual attention in small tutorial groups;
- ❖ Use new technologies that will enhance your academic experience and broaden your learning options;
- ❖ Become a member of an active and informed student population.

2. ACADEMIC INFORMATION

2.1 PRELIMINARY CALENDAR FOR 2007

FIRST SEMESTER

| | |
|--------------------------|---|
| 08 January | University opens (2007 academic year) |
| 29 January - 09 February | Registration (Last day for Late Registration: 15 February) |
| 12 February | Lectures commence for FIRST SEMESTER |
| 02 April | EASTER BREAK starts |
| 10 April | Lectures resume after Easter Break |
| 01 June | Lectures end for FIRST SEMESTER |
| 05 June | First Opportunity Examinations (Semester 1 modules) commence |
| 22 June | First Opportunity Examinations (Semester 1 modules) end |
| 10 July | Second Opportunity Examinations (Semester 1 modules) commence |
| 27 July | Second Opportunity Examinations (Semester 1 modules) end |

SECOND SEMESTER

| | |
|-----------------|---|
| 30 July | Lectures commence for SECOND SEMESTER |
| 17 September | SPRING BREAK starts |
| 24 September | Lectures resume after Spring Break |
| 09 November | Lectures end for SECOND SEMESTER |
| 13 November | First Opportunity Examinations (Sem 2 & Year mod) commence |
| 30 November | First Opportunity Examinations (Sem 2 & Year mod) end |
| 14 December | Academic Year ends & University closes for recess |
| 08 January 2008 | University opens (2008 academic year) |
| 09 January 2008 | Second Opportunity Examinations (Sem 2 & Year mod) commence |
| 26 January 2008 | Second Opportunity Examinations (Sem 2 & Year mod) end |

2.2 GENERAL ADMISSION CRITERIA FOR UNDERGRADUATE PROGRAMMES

2.2.1 DEGREE PROGRAMMES

Subject to Faculty Special Regulations, the normal basic requirement for entrance to undergraduate degree programmes shall be an International General Certificate of Secondary Education (IGCSE), provided that the candidate has passed **five subjects** normally in not more than three examination sittings with a minimum of **25 points** on the UNAM Evaluation Scale (2.3), or passed the UNAM Foundation programme with at least a C-average. The following will be taken into consideration when computing the point scores:

- (i) the score will be calculated by adding together the points of the best five subjects only;
- (ii) one of the five subjects must be English;
- (iii) should a specific subject be a prerequisite for entry to a faculty, that subject must also be one of the five subjects counted.

English is a compulsory subject and should normally be obtained at IGCSE (English as a Second Language) grade C or better, or at IGCSE (English as a First Language) grade D or better.

Candidates with a 2 year diploma from a recognized institution may be granted admission to an undergraduate degree programme, provided that the minimum entry requirement to the diploma was at least 22 points in five subjects on the UNAM Evaluation Scale (2.3) with English as a Second Language grade D or better.

2.2.2 DIPLOMA PROGRAMMES

(Excluding Diplomas in the Faculty of Medical and Health Sciences)

Subject to Faculty Special Regulations, the normal basic requirement for entrance to undergraduate diploma programmes shall be an International General Certificate of Secondary Education (IGCSE), provided that the candidate has passed **five subjects** normally in not more than three examination sittings with a minimum of **22 points** on the UNAM Evaluation Scale.

The following will be taken into consideration when computing the point scores:

- (i) the score will be calculated by adding together the points of the best five subjects only;
- (ii) one of the five subjects must be English;
- (iii) should a specific subject be a prerequisite for entry to a faculty, that subject must also be one of the five subjects counted.

English is a compulsory subject and should normally be obtained at IGCSE (English as a Second Language) grade D or better.

2.2.3 GENERAL

Other school-leaving qualifications may be accepted on their own merit as alternatives, and will be evaluated according to (2.2.1) and/or (2.2.2).

Places will be awarded on merit. Therefore, the possession of a Certificate with the minimum score does not necessarily guarantee admission. Entrance is based upon places available within the faculties.

Faculty admission requirements are prescribed by each faculty. Prospective students must acquaint themselves with the faculty admission requirements as stipulated by the respective Faculty Special Regulations. Such requirements may include an admission test.

The University of Namibia reserves the right to interview candidates before admission.

2.3 UNAM EVALUATION SCALE

| | CAMBRIDGE | CAMBRIDGE | SENIOR CERTIFICATE | SENIOR CERTIFICATE | GCE | GCE |
|--------|-----------|-----------|-----------------------|-----------------------|-------------------------|---------|
| POINTS | HIGCSE | IGCSE | HG | SG | A-LEVEL | O-LEVEL |
| 10 | | | | | A | |
| 9 | 1 | | A | | B | |
| 8 | 2 | A* | B | | C | |
| 7 | 3 | A | C | A | D | A |
| 6 | 4 | B | D | B | E | B |
| 5 | | C | E | C | N OR O OR SUBSIDIARY | C |
| 4 | | D | F | D | | D |
| 3 | | E | | E | | E |
| 2 | | F | | F | | F |
| 1 | | G | | | | G |

2.4 MATURE AGE ENTRY SCHEME

Candidates aspiring for admission to UNAM's undergraduate programmes through the Mature Age Entry Scheme must satisfy the following conditions:

- They should be at least 25 years old on the first day of the academic year in which admission is sought;
- They should successfully have completed junior secondary education; and
- They should normally have proof of at least five years relevant work experience relating to the proposed study programme.

The applicants will be required to complete Mature Age Entry Application Forms, and return them to the Office of the Registrar, University of Namibia, accompanied by a Processing Fee (as stipulated in the Application Form). They will then sit for the Mature Age Entry Test, which will consist of three papers:

- Paper 1: An English Test;
- Paper 2: A General Knowledge Test;
- Paper 3: A Numerical Ability Test.

Some faculties may require students to write a faculty specific paper. Candidates who, in the opinion of the examiners, merit further consideration, may be called for an oral interview before the final selection is made.

2.5 APPLICATION FOR ADMISSION

All prospective students must apply for admission to the University of Namibia on the prescribed form. Application forms are available on request from the University of Namibia, and can also be downloaded from the UNAM Webpage: <http://www.unam.na>

The closing date for all applications is 30 September.

2.5.1 HOW TO APPLY FOR ADMISSION AT THE UNIVERSITY OF NAMIBIA:

Step 1

Choose your course of study.

Step 2

Check if you meet the entry requirements for the course of study and also Faculty specific entry requirements. If you do not qualify for degree/diploma programmes, ask about the UNAM Foundation Programme.

Step 3

In this Undergraduate Student Guide, you will find an application for admission to be completed in full. You are required to complete all sections and ensure that the declaration is signed and dated before submitting it to the address provided in step 4.

The following certified documents must accompany the application form:

- a copy of your Grade 12 August Results (for Namibian students) or H/IGCSE Certificate or any other equivalent school leaving certificate;
- a copy of your Identity Card, Birth Certificate or valid Passport; and
- the prescribed application fee in the form of postal orders made out to the University of Namibia or deposit into UNAM Bank Account (First National Bank, Windhoek Branch, Account 55500057621). A copy of the bank transfer or deposit slip with full name of prospective student should be attached to the application form.

Note: International students should note that only School Leaving Certificates or confirmation from the relevant Examination Authority stating that certificates will be issued during the first year of study, will be accepted.

Step 4

Please forward all of the above to:

The University of Namibia
Attention: Office of the Registrar
Private Bag 13301
Windhoek
NAMIBIA

Step 5

All applicants whose application forms are received by the University of Namibia will receive an acknowledgement letter. All successful applicants will receive a letter of provisional admission from the University. The Office of the Registrar will provide all provisional admitted students with a package including registration dates, information on registration and tuition fees, orientation programmes and a reminder to submit all original documents on the day of registration.

Step 6

All provisionally admitted students are requested to register on the specified date as indicated per Faculty. Please note that you may forfeit your place or will be charged a late registration fee if you fail to register on the date allocated to you.

2.5.2 STUDY PERMIT REQUIREMENTS

International applicants are required to apply for admission to the University of Namibia on the prescribed forms. A letter of provisional admission will be forwarded to the prospective student. International students, who are provisionally admitted, are required to apply for a Study Permit before leaving their home country.

If you are resident outside Namibia and are not a Namibian Citizen or you do not have permanent residence status, you are required to obtain a study permit to enter Namibia for the purpose of studying at the University of Namibia. This rule is applicable to students from SADC member countries as well as Non-SADC countries. Kindly note that should you be in possession of a work permit, you will still need to apply for a study permit if you are offered provisional admission to the University of Namibia. It is not allowed to enter Namibia on a visitor's visa in the hope of filing an application for a study permit from within Namibia. All applications for study permits should be submitted and issued before entering Namibia.

International students interested in studying at the University of Namibia should submit an application for a study permit, together with a valid passport to the Namibian Diplomatic Mission, Namibian High Commission, Embassy or Consulate in or nearest to the country of which he/she is normally resident. International students are required to submit an approved study permit or proof of application for a study permit before he/she can be registered at the University of Namibia.

2.6 REGISTRATION

- 2.6.1 The registration programme will be announced in the media. Students must abide by the registration programme and relevant deadlines.
- 2.6.2 No student shall be admitted as a candidate for more than one qualification at the same time without the special permission of Senate. No student registered at the University of Namibia shall be permitted to enroll as a student at another university at the same time without special permission of Senate.
- 2.6.3 Senate may, after consultation with Faculties, restrict the number of persons who may be permitted to register for a particular course of study, in which case Faculties may, from amongst the persons qualified to register for such a course of study, select those who will be permitted to register.
- 2.6.4 On **first registration** an original certificate serving as admission qualification must be submitted together with an original identity document or any other documents needed to establish the identity of the student, plus such other documents as specified per faculty or in the letters of admission.
- 2.6.5 International students should note that they need to submit their Namibian School Leaving Certificate (Grade 12) if they have attended a Secondary School in Namibia.
- 2.6.6 Students should ensure that they are registered for the correct course of study and module(s) (e.g. check course/module codes and correct semester). No additional registration will be allowed after the deadline as annually determined by the Calendar and Timetable Committee.

2.7 REGISTRATION FOR NON-DEGREE / NON-DIPLOMA PURPOSES

- 2.7.1 A student who does not wish to register for a degree or diploma, but is only interested in (a) particular module(s) may register for non-degree/non-diploma purposes if s/he meets the admission requirements for the particular module(s).
- 2.7.2 Modules followed for non-degree/non-diploma purposes are subject to the same conditions and other stipulations as those applicable to students following these for degree or diploma purposes.
- 2.7.3 Modules in which a student has passed will not necessarily be recognised as credits for a future degree or diploma. The granting of such credit may be considered only if the student has **qualified for admission to study** for the relevant degree or diploma.
- 2.7.4 Students registering for non-degree/non-diploma purposes will be restricted to two (2) modules per academic year.

2.8 REGISTRATION AS A GUEST STUDENT

- 2.8.1 Any person who does not want to follow an approved degree or diploma course of study but who wants to attend lectures in one or more modules may be admitted as a guest student, if he/she:
 - (a) completes the prescribed application form;
 - (b) obtains the written permission from the relevant lecturer(s) to attend the lecture(s);
 - (c) registers as **guest student** (including payment of the prescribed fees and submission of relevant documents) and submits such proof of registration to the relevant lecturer(s).
- 2.8.2 A guest student is **not entitled** to formal evaluation and certification, i.e., he/she will write no tests or examinations and will receive no credit for attending lectures in (a) specific module(s).
- 2.8.3 A guest student is **entitled** to rights/privileges as determined by the Office of the Registrar.

3. FACULTIES

3.1 FACULTY OF AGRICULTURE AND NATURAL RESOURCES

(A) COURSES OF STUDY

Diplomas

Diploma in Agriculture
Diploma in Forestry

Degrees

Bachelor of Science in Agriculture
Bachelor of Science in Natural Resources

(B) ADMISSION REQUIREMENTS

In addition to the General Admission Requirements, candidates wishing to join the degree programmes must have obtained a grade "C" on IGCSE (or its equivalent) in Biology, normally a grade "C" in Mathematics and not less than a grade "D" in Physical Science. Candidates with a good grade in Agricultural Science will have an added advantage. Candidates wishing to pursue diploma programmes should refer to 2.2 of this Student Guide.

(C) DURATION OF STUDY

The B.Sc. Degree programmes will normally be completed in four years full-time and the Diploma programmes normally in three years.

(D) CAREER POSSIBILITIES**Agriculture**

Agricultural Extension Officer, Farm and Scheme Production Manager, Agricultural Economist, University Lecturer, Expert with local and international organisations dealing with agricultural issues e.g. FAO, World Bank & FAD, Agricultural Policy Analyst.

Animal Science

Research Officer Trainee, Extension Officer (Livestock), Secondary School Teacher (Agriculture), Training Officer (Colleges of Agriculture), Farm Manager (Ranches, Mixed farms, Game farms), Feed Supervisor (in Feed Manufacturing Firms), Meat Industry (Abattoir, Carcass grading), Nutritionist, Breeder, Geneticist, Molecular Biologist, Biotechnologist, Production Systems Specialist, Forage (Pasture & Fodder) Agronomist, Range Management Specialist, Game Production Specialist, University Lecturer.

Crop Science

Extension Officer, Research Officer Trainee, Training Officer (Agricultural Colleges), Secondary School Teacher, Farm Manager, Crop Production Officer, Scheme Manager, Soil Scientist, Crop Physiologist, Agricultural Engineer, Entomologist, Irrigation Specialist, Horticulturalist, Plant Pathologist, Pasture Scientist, Weed Scientist, Soil Microbiologist, Biotechnologist, Seed Scientist, Agronomist, Crop Breeder, University Lecturer.

Food Science and Technology

Food Quality Controller, Food Technologist, Food Engineer, Nutritionist, Biochemist, Microbiologist.

Natural Resources

Line (or Plant) Manager, Quality Control Officer/Manager, Research Officer Trainee, Fish Farmer, Fish Farm Manager, Fish Biology Teacher, Aquaculturist/Mariculturist, Research Scientist (Research in Fisheries Biology, Oceanography, Environmental Science, Bio-economics and Quality Control), Aquaculturist, University Lecturer/Professor, Gear Technologist, Mariculturist.

3.2 FACULTY OF ECONOMICS AND MANAGEMENT SCIENCE**(A) COURSES OF STUDY****Diploma**

Diploma in Local Government Studies

Degrees

Bachelor of Accounting [Full-time & Part-time]

Bachelor of Administration

Bachelor of Business Administration [Full-time & Part-time]

- B.B.A (Banking and Finance)
- B.B.A (Entrepreneurship)
- B.B.A (Human Resources Management)
- B.B.A (Marketing Management)

Bachelor of Commerce

Bachelor of Economics

(B) ADMISSION REQUIREMENTS

Please refer to 2.2. of this Student Guide.

(C) DURATION OF STUDY

All degree programmes in the Faculty have a minimum of four years and a maximum of six years of study.

The diploma programme has a minimum of two years and a maximum of three years of study.

(D) CAREER POSSIBILITIES**Accountancy:**

Chartered Accountant, Auditor, Tax Consultant, Internal Auditor, Cost Accountant, Lecturer, Bookkeeper, Financial Analyst, Financial Accountant.

Business Administration:

Personnel Practitioner, Management Consultant, Lecturer, Entrepreneur, Marketing Practitioner, Management positions in the private and public sector, Strategic Planner, Careers in business and commerce, Human Resource Consultant, Entrepreneur, Financial and Investment Practitioner, Banker.

Public Administration and Political Studies:

Political Analyst, Lecturer, Diplomat, Consultant, Civil Servant, Politician, International career with International organisations, International Relations Officer, Administrator, Researcher.

Economics:

Economic Affairs, Researcher, Development Economist, Investment Analyst, Trade Promotion Officer, Dealer, Stock Broker, Economist, Economic News Reporter.

Local Government:

Possible employment in any Regional or Local authorities and civil service, non-governmental organisations.

3.3 FACULTY OF EDUCATION**(A) COURSES OF STUDY****Diploma**

Diploma in Adult Education

Degrees

Bachelor of Education

Bachelor of Education (Adult Education)

Bachelor of Education (Mathematics and Science)

(B) ADMISSION REQUIREMENTS

In addition to the General Admission Requirements, candidates wishing to join the Faculty and who want to take modules in the Department of Human Movement Studies, must be in possession of a valid medical certificate attesting to the student's good health. The Department of Science and Mathematics Education will also require candidates to satisfy the requirements for entry to the Faculty of Science, for those taking Science and Mathematics modules and a pass in Biology for those intending to do Home Economics and related areas.

(C) DURATION OF STUDY

The degree programmes have a minimum of four years and a maximum of six years of study. The diploma programme has a minimum of two years and a maximum of four years of study.

(D) CAREER POSSIBILITIES

All teaching fields. The major subjects determine the subject field.

3.4 FACULTY OF HUMANITIES AND SOCIAL SCIENCES

(A) COURSES OF STUDY

Diplomas

Diploma in Information Studies
Diploma in Theology
Diploma in Visual Arts

Degrees

Bachelor of Arts
Bachelor of Arts (Library Science and Records Management)
Bachelor of Arts (Media Studies)
Bachelor of Arts (Social Work)
Bachelor of Arts (Tourism)
Bachelor of Psychology
Bachelor of Theology

Students should note that, in addition to the General Regulations for the Bachelor of Arts degree, there are specific curriculum arrangements for students who intend to prepare for careers in Social Work, Information Studies, Theology, Visual Arts, Media Studies and Tourism.

(B) ADMISSION REQUIREMENTS

For admission into the Faculty, please refer to 2.2 of this Student Guide.

In addition to the General Admission Requirements of the University of Namibia, the following special regulations shall apply for the Diploma in Information Studies:

- ❖ Applicants should normally have at least one year's work experience in a library, documentation centre, records centre/archives or schools.
- ❖ Candidates with a Certificate in Library and Information Studies, or related field of study may be admitted into the second year of the programme, on application.
- ❖ Applicants with considerable experience (more than 5 years) in any field covered by a first year module, may apply for exemption from the respective module.
- ❖ Candidates who have already completed the subject: School Library Science A or B and/or the School Library Science I or II programme will be admitted to the first year programme but credits for previous modules completed in the previous courses may be given on application.

In addition to the General Admission Requirements of the University of Namibia, the following special regulations shall apply for the Diploma in Visual Arts:

- ❖ IGCSE pass in Art, or submission of a portfolio acceptable to the Department, or to pass a Visual Arts test in the Department, or written approval by the Head of Department.

(C) DURATION OF STUDY

The Bachelor of Arts degree cannot be completed in less than four years of full-time study, unless a student is granted credits on the basis of studies completed elsewhere, and/or for another qualification. The course of study must be completed within six years of full-time registration, unless permission is granted by Senate for this period to be exceeded.

The Diploma in Theology extends over a period of two years full-time.

The Diploma in Visual Arts extends over a period of three years full-time.

The Diploma in Information Studies can be taken either full-time or part-time through distance or face-to-face classroom instruction. The programme will extend for a maximum of 2 years full-time, 3 years part-time and 4 years on distance learning.

(D) CAREER POSSIBILITIES

Psychology/Sociology/Social Work/Industrial Psychology:

Psychological Marketing, Personnel Officer, Liaison Officer, Training Officer, Personnel Recruitment, Demographer, Management Candidate, Teacher, Psychologist, Administrative Social Worker, Community Worker, Social Worker in a hospital, Lecturer, Social Planner, Social Researcher, Personnel Manager/Human Resource Manager.

Languages:

Translator, Lecturer, Announcer, Travel Agent, Proofreader, Critic, Estate Agent, Author, Interpreter.

Media Studies:

Information Officer, Publisher, Programme Compiler, Lecturer, Public Relations Officer, Journalist, Careers in Film and Television Production, Communications Officer, Press Assistant, Development Communication Worker, Market Researcher, Corporate Communication Officer.

Library Science/Information Studies:

Librarian, Archivist, Records Manager, School Media Teacher, Bookseller.

Performing Arts:

Actor, Stage Manager, Director, Reporter, Theatre Technician.

Geography:

Town and Regional Planner, Environmental Scientist, Lecturer, Teacher, Land Use Planner, Geographical Information Systems (GIS) Specialist, Cartographer, Teaching/Learning Aids Specialist, Consultant.

Tourism:

Tour Guide, Travel Agent, Reservation Consultant, Personnel and Information Officer, Tourism and Travel Marketing, Information.

Visual Arts:

Animator, Ceramist, Cloths and Fashion Designer, Color Consultant, Display Artist, Graphic Designer, Interior Designer, Musician.

Religious Studies:

Chaplain, Minister of Religion, Religious Studies Teacher, Counselor, Theological Lecturer or Theologian, Youth Worker, Social Worker.

History:

Teacher, Lecturer, Archivist, Curator and Keeper of History in Museums, Tourist Guide, Researcher, Conservators of Public Buildings and historical sites.

3.5 FACULTY OF LAW**(A) COURSES OF STUDY****Degrees**

Baccalaureus Juris (B Juris) [Full-time & Part-time]

Bachelor of Laws (LLB) [Full-time & Part-time]

(B) ADMISSION REQUIREMENTS

Baccalaureus Juris (B Juris) - In addition to the General Admission Requirements, candidates wishing to join the Faculty of Law must obtain a minimum of **30 points** in five subjects according to the UNAM evaluation scale (2.3). A student is eligible to register for the programme of LLB if he/she was awarded the Baccalaureus Juris degree at the University of Namibia.

(C) DURATION OF STUDY

The **Baccalaureus Juris** full-time programme extends over a period of at least three (3) and part-time over four (4) academic years. The maximum period of study is four (4) years of full-time and five (5) years of part-time studies.

The **Bachelor of Laws** full-time programme extends over a period of at least two (2) years and three (3) years part-time. The LLB degree must be completed within three (3) years of full-time and four (4) years of part-time studies.

(D) CAREER POSSIBILITIES

Prosecutor, Legal Advisor (with the possibility to render legal service in companies), Magistrate, Legal Practitioner.

...Continued from pg 11

3.6 FACULTY OF MEDICAL AND HEALTH SCIENCES

(A) COURSES OF STUDY

Diplomas

Diploma in Comprehensive Nursing and Midwifery Science
National Diploma in Radiography (Diagnostic)

Degrees

Bachelor of Science (Pre-Medical Training)

(B) ADMISSION REQUIREMENTS

In addition to the General Admission Requirements, candidates wishing to join the National Diploma in Radiography (Diagnostic) must have obtained a Grade "C" on IGCSE in Mathematics and a Grade "D" on IGCSE in one Science subject.

In addition to the General Admission Requirements, candidates wishing to join the Pre-Medical and Pre-Pharmacy Training degree programme must have obtained a Grade "C" on IGCSE (or its equivalent) in Mathematics, Biology and Physical Science.

(C) DURATION OF STUDY

The Diploma in Comprehensive Nursing and Midwifery Science extends over a period of at least four years full-time. The maximum period of study is six years. The National Diploma in Radiography (Diagnostic) extends over a period of at least three years full-time. The maximum period of study is five years. The Pre-Medical Training will be completed in two years of study at the University of Namibia, as it requires transfer to other Universities in South Africa.

(D) CAREER POSSIBILITIES

Nursing in state hospitals and clinics, private hospitals and clinics, private institutions, medical aid administrators, municipalities, Ministry of Youth, factory and mine hospitals and clinics; surgery nursing and reception; Lecturing in hospitals; executing administrative and clinical duties in hospitals and clinics; Radiographer.

The Pre-Medical and Pre-Pharmacy Training programmes prepare students to enter the medical field, pharmacists, physiotherapy and occupational therapy.

3.7 FACULTY OF SCIENCE

(A) COURSES OF STUDY

Degrees

Bachelor of Science
Bachelor of Science (Engineering)
Bachelor of Science (Special in Population and Development)

(B) ADMISSION REQUIREMENTS

In addition to the General Admission Requirements, admission to the Bachelor of Science requires a candidate to have obtained at least a grade "C" on IGCSE (or equivalent qualification) in Mathematics. Registration to the Bachelor of Science (Engineering) requires a student to register for the Bachelor of Science and will depend on performance in the first year of the B.Sc programme.

In addition to the admission requirements for the Bachelor of Science, a student intending to enroll for the Bachelor of Science (Engineering) must have obtained at least a grade "B" on IGCSE (or equivalent qualification) in either Mathematics or Physical Science or a grade "3" on HIGCSE (or equivalent qualification) in either Mathematics or Physical Science.

Students who want to major in Statistics and Population and Development within the Bachelor of Science (Special in Population and Development), should have obtained at least a grade "C" in Mathematics on IGCSE (or equivalent qualification).

Students who want to major in either Sociology and Population and Development or in Geography and Population and Development within the Bachelor of Science (Special in Population and Development), should have obtained at least a grade "D" in Mathematics on IGCSE (or equivalent qualification).

(C) DURATION OF STUDY

The Bachelor of Science and the Bachelor of Science (Special in Population and Development) will normally be completed in four years of full-time study. The maximum period of study is six years.

The Bachelor of Science (Engineering) programme will normally be completed in five years of full-time study - two years at the University of Namibia and three years at other universities in the region.

(D) CAREER POSSIBILITIES**Environmental Biology and Molecular & Physiological Biology:**

Teacher, Lecturer at a University or College, Ecologist, Zymotechnician, Zoologist, Biologist, Nature Conservator, Plant Physiologist, Plant Taxonomist, Botanist, Environmental Consultant, Researcher.

Computer Science, Statistics or Mathematics:

Computer Consultant, Computer Programmer, Basic Research Scientist, Data Processing Manager, Lecturer, Representative for Computer Manufacturers, Medical Research Worker, System Analyst, System Programmer, Quality Control Analyst, Actuarial Scientist.

Physics, Statistics and Geography:

Geophysicist, Lecturer, Meteorologist, Teacher, Computer Programmer, System Analyst, Cartographer, Geographical Economist, Town and Regional Planner, Geohydrologist, Assayer, Sampler, Technician, Research and Development Officer, Nuclear Engineer, Medical Physicist.

Mathematics (or Statistics):

Computer Programmer, Demographer, Actuary, Data Processor, Investment Computer Science Analyst, Lecturer, Mathematical Statistician, Numerical Analyst, Statistician, Teacher, System Analyst, Actuarist, Quality Control Analyst, Biometrician, Medical Statistician, Meteorologist.

Engineering Science:

Professional or Consulting Engineer in any of the following areas of engineering: Electrical, Electronic, Civil, Mechanical, Aeronautical, Mining, Chemical, Agricultural, Computer, Industrial and Metallurgical engineering, Research and Development, Lecturer.

Chemistry:

Teacher, Lecturer, Sales representative, Consultant, Laboratory Technician and Laboratory Manager for the production, for quality control, research and development in areas such as: mining; food and beverage industry (e.g. fish and marine products, meat, dairy products, beer); cement; paper and packaging; paints; pharmaceuticals; water treatment; pollution; waste; environmental; hospitals; forensic; pathological; veterinary; agriculture; and analytic services.

Geology:

Consulting Geologist, Economic Geologist, Engineering Geologist, Environmental Geologist, Exploration Geologist, Geochemist, Geophysicist, Hydrogeologist, Lecturer, Marine Geologist, Mineralogist, Mining Geologist, Palaeontologist, Petroleum Geologist.

Population and Development:

Population/Economic Statistician, Development Planner/Economist, Health Administrator/Planner/Manager, Professions in insurance and banking, Market Researcher, Academician (Training and Research).

4. DISTANCE EDUCATION (through the Centre for External Studies [CES])

The Centre for External Studies (CES) is the distance and open learning arm of the University of Namibia. CES caters for the educational needs of people who, for a variety of reasons, cannot come full-time to any of the University campuses to further their studies.

(A) COURSES OF STUDY (OFFERED THROUGH DISTANCE EDUCATION)

Diplomas

Diploma in Education: Specialised Biology, Mathematics or Physical Science*
 Diploma in Adult Education and Community Development
 Specialised Diploma in Education: Home Economics & Fashion and Fabric*
 Specialised Diploma in Educational Management & Leadership*

Degrees

Bachelor of Education*
 Bachelor of Business Administration
 Bachelor of Nursing Science (Advanced Practice)*

(B) ADMISSION REQUIREMENTS

For the Diploma in Adult Education and Community Development, please refer to 2.2.2 of this Student Guide.

In general all degree programmes offered through the mode of distance education require that prospective students have completed Grade 12 with 25 points on the UNAM Evaluation Scale (2.3), and possess some work experience or are currently employed. Admission can also be considered through the University's Mature Age Entry Scheme for persons who have Grade 10 and 5 years work experience. Please refer to programme pamphlets for admission requirements for each of the programmes offered through distance education. Continuing education programmes are targeting all adults regardless of their age and educational background.

* **Note:** Prospective students are required to have a pre-qualification and/or relevant experience.
 (See courses of study marked * above)

(C) DURATION OF STUDY

CES offers a flexible system of learning to enable students to take up to three years for a diploma and up to six years for a degree.

(D) CAREER POSSIBILITIES

People who choose to study through the mode of distance education are usually those who are already employed and/or engaged in community development activities and do so with the purpose of upgrading their careers and status in society. They therefore choose to study while working in order to:

- ❖ enhance their career opportunities and their own professional development;
- ❖ gain more skills and keep abreast of rapidly changing working environments and advancing technologies; and
- ❖ effectively contribute to the socio-economic development of the country with the purpose of enhancing society's overall development as well as to become active citizens in society.

5. UNAM FOUNDATION PROGRAMME

(A) BACKGROUND

Achieving access, equity and equality in education has been a challenge for the Namibian government since independence. Despite the government's efforts, many schools, mainly in rural and poor areas, still do not have the same resources and are not as well equipped as many urban schools. Therefore, learners graduating from these schools do not attain the same level of understanding and educational achievement as the ones that attend well resourced schools.

Subsequently, UNAM - Northern Campus introduced a **UNAM Foundation Programme**. The term Foundation means laying a sound basis for future study as well as bridging gaps in teaching, between school and university.

(B) ADMISSION REQUIREMENTS

Criteria used for the admission into the UNAM Foundation Programme is a combination of IGCSE results, teacher assessment/ranking of the students and qualifying tests. The teachers' ranking is based on the assumption that teachers have both data (examination and test results) and long experience of their students' attitudes to schoolwork, interests, motivation and determination.

Furthermore, the normal basic requirement for entrance to the UNAM Foundation Programme shall be an International General Certificate of Secondary Education (IGCSE), provided that the candidate has passed five subjects, with a minimum of 17 points on the UNAM Evaluation Scale (2.3). The following will be taken into consideration when computing the point scores:

- (i) Students qualify to write the entrance tests if they have obtained the following: English (minimum E), Mathematics (minimum E), Biology (minimum E) and Physical Science (minimum D) and a D symbol in any other subject.
- (ii) Admission is competitive; there is no guaranteed admission.

(C) DURATION OF STUDY

The UNAM Foundation Programme runs for two semesters (i.e. one academic year). The Programme consists of five courses, namely Biology, Chemistry, Physics, Mathematics and English and Communication Skills (which includes Career Counseling, Study Skills and AIDS awareness).

(D) CAREER POSSIBILITIES

The overall goal of the Foundation Programme at UNAM is to increase the quantity and quality of qualified science and technology graduates for Namibia's growing economy. The UNAM Foundation Programme will therefore enable the country to have a larger pool of prospective students who are likely to graduate with Bachelor degrees in Sciences, Agriculture and Natural Resources, Engineering, Information Technology and in the Medical fields.

Students who are successful in this Foundation Programme (passed with at least a C-average) will be admitted to UNAM in Science related degree courses.

(E) FEES FOR UNAM FOUNDATION PROGRAMME

The approximate cost of the Programme will be N\$ 1530 of which approximately N\$ 980 must be paid on registration and the balance must be paid before the end of July. The fee covers all the learning materials, tutorial sessions and the cost of tutoring.

6. FINANCE: FEES AND FINANCIAL ASSISTANCE

Please note that all fees listed below are approximated and are meant to assist prospective students with financial planning. Fees may increase pending a final decision by UNAM Council. Minimum fees payable at registration will be announced. For more up-to-date fees, please consult our UNAM Website.

(A) APPLICATION FEES

| | Namibian Students | International Students |
|-------------------------------------|-------------------|------------------------|
| Application for admission fees | N\$ 70 | N\$ 125 |
| Late application for admission fees | N\$ 125 | N\$ 205 |

(B) MINIMUM DEPOSIT PAYABLE AT REGISTRATION

| | Namibian/SADC Students | Non-SADC Students |
|---|------------------------|-------------------|
| Full-time Undergraduate studies | | |
| Registration fee | 235 | 235 |
| Student Union Contribution | 70 | 70 |
| Lab & Facilities Fee | 80 | 80 |
| Tuition fees (approximately 50% of total) | 3 575 | 7 150 |
| TOTAL | N\$ 3960 | N\$ 7535 |
| Accommodation (where applicable) | | |
| Campus Boarding (which includes one meal) [approximately 50% of total] | 4 425 | 8 850 |
| TOTAL | N\$ 8385 | N\$ 16 385 |

(C) TUITION FEES

The fees for degrees and diplomas are payable per module as indicated in the list of fees for 2006. Qualifications with practical components may differ due to extra load on practicals.

| | | |
|-------------------------------------|-------------------------------------|------------|
| Approximate fees per qualification: | Namibian/ SADC Students (per annum) | N\$ 7 150 |
| | Non-SADC Students (per annum) | N\$ 14 300 |

Students should ensure that they have made financial provision for the purchase of books and stationery. (A minimum amount of at least N\$ 2 000 is suggested for this purpose.)

(D) CAMPUS ACCOMMODATION DEPOSIT

- ❖ Applications for admission to accommodation on campus must be accompanied by a deposit of **N\$ 710**.
- ❖ The deposit must be paid in cash and does not form part of a bursary.
- ❖ The deposit does not form part of the campus accommodation fees.
- ❖ The deposit (**N\$ 710**) is refundable on completion of the student's studies when he/she leaves the hostel permanently.

(E) CAMPUS ACCOMMODATION FEES

- ❖ Campus boarding is payable in advance at the beginning of each academic year.

| | Campus Boarding (which includes one meal) | Lunch & Dinner (Optional) |
|--------------------------------|--|---------------------------|
| Namibian/SADC Students: | | |
| Per Year | N\$ 8 850 | N\$ 7 563 |
| Per Semester | N\$ 4 425 | N\$ 3 782 |
| Non-SADC Students: | | |
| Per Year | N\$17 700 | N\$ 7 563 |
| Per Semester | N\$ 8 850 | N\$ 3 782 |

(F) REFUNDS ON FEES

The application fee, registration fee, student union contribution and lab & facilities fee are non-refundable.

(G) GENERAL

Explanation of fees payable:

- ❖ The deposit on tuition fees is based on 50% of the average of a full academic year. If less than a full academic year is taken (e.g. 2 or 3 modules), an amount of 50% of the actual tuition for the year is payable as deposit.
- ❖ Tuition fees for Non-SADC Students will be double the rate applicable to Namibian students.
- ❖ Tuition fees for Non-Namibian students (SADC Countries) are the Namibian Tariff equivalent.

(H) BURSARIES OR FINANCIAL ASSISTANCE**(i) General**

Prospective students are advised to apply for financial assistance at various donor institutions as listed in this Student Guide under "LIST OF BURSARY DONORS", and to adhere to the applicable deadlines. Applicants should address enquiries directly to these institutions. At registration, bursary holders must submit written proof of bursaries awarded.

(ii) UNAM managed Scholarships/Loans

This information is applicable only to scholarships and loans managed and awarded by the University of Namibia.

The University reserves the right to amend the regulations and conditions applicable to the awarding of scholarships and loans without prior notice.

A limited number of University-managed scholarships/loans are available which will cover tuition fees, book fees and accommodation in UNAM hostels as well as meal fees. Windhoek residents are normally not eligible for these scholarships/loans, except in special circumstances. Supportive scholarships/loans cover tuition fees and book fees and are normally for students who are domiciled in Windhoek. Book fund allocations are made only for the purchase of books for a certain amount. This fund is only available to students lacking financial assistance and is renewable every year subject to the candidate's academic performance. Allocations from the Book Fund are subject to any contractual obligations. Applicants should only complete one application form which is available from:

The Office of the Registrar: Bursaries Administration
University of Namibia
Private Bag 13301
Windhoek
NAMIBIA

Application procedure

- ❖ Every applicant must complete only ONE application form for the relevant scholarship/loan.
- ❖ Incomplete application forms will not be considered.
- ❖ Current UNAM scholarship/loan holders must re-apply annually.
- ❖ Applications for the renewal of scholarships/loans will be considered in December and the outcome will be announced as soon as possible thereafter.

Closing date for applications

Applications for scholarships/loans awarded by the University must reach the UNAM Bursaries Administration not later than **30 September of each academic year**.

List of Bursary Donors

| BURSARY DONOR | AWARDED TO/ CONDITIONS/ FIELD OF STUDY | NUMBER OF YEARS AWARDED | RENEWABLE | ADDRESS TO WHICH THE APPLICATION MUST BE DIRECTED | COMMITMENT | CLOSING DATE FOR APPLICATIONS |
|---------------------------------------|--|--|--|---|--|--|
| Agribank of Namibia | <ul style="list-style-type: none"> ❖ Previous disadvantaged groups ❖ Namibian citizens ❖ Only Grade 12 students (No senior students will be considered) ❖ University admission ❖ Between 18-25 years old ❖ BAccounting (Banking), Information Technology, Agriculture | Four years | Yes – Discontinue with failure | Training Officer Agribank of Namibia Private Bag 13208 WINDHOEK | Advertise in Main Newspapers during October | 01 November |
| Bank of Namibia | <ul style="list-style-type: none"> ❖ Namibians citizens ❖ Disadvantaged students who have just completed secondary school education. ❖ Average of C- Symbol in latest results ❖ University admission ❖ The bursary must not be supplemented by any other bursary. ❖ Economics, Finance, Accounting, Banking and Information Technology | Duration of studies for the first degree | Yes – On condition that each academic year is passed | Manager: Human Resources Bank of Namibia P O Box 2882 WINDHOEK | Must work for the bank for twice the period of the bursary after completion of studies | 30 September |
| Bank Windhoek | <ul style="list-style-type: none"> ❖ Previously disadvantaged groups ❖ Must have passed first year of study already ❖ Senior students (Only from second year onwards) ❖ Economic related fields or IT Courses | Maximum of three years | Annually – Subject to satisfactory progress | Bursary Officer University of Namibia P/Bag 13301 WINDHOEK | Should be willing to enter the employ of Bank Windhoek | 30 September |
| Nedbank Namibia | <ul style="list-style-type: none"> ❖ Namibian students ❖ Senior students (Only from second year onwards) ❖ Commercial field of study or any other banking related degree | Normal Duration of course | Yes – Subject to satisfactory progress | Bursary Officer University of Namibia P/Bag 13301 WINDHOEK | Students must be prepared to work for the bank for the number of years the bursary was awarded | 30 September |
| Dept. of Germanin & Romance Languages | <ul style="list-style-type: none"> ❖ Namibian citizens ❖ Afrikaans Languages & Literature (including Dutch Sections) | One Year | Yes – Should pass all registered modules | Head: Section Afrikaans Germanic & Roman Languages University of Namibia Private Bag 13301 WINDHOEK | | 31 October |
| The Law Society of Namibia | <ul style="list-style-type: none"> ❖ Law Degree ❖ See bursary application and bursary agreement for details regarding conditions | Duration of course | Yes-Depending on pass | The Law Society of Namibia P O Box 714 Windhoek | See bursary application and bursary agreement for details | TO BE ADVERTISED |
| MEATCO NAMIBIA | <ul style="list-style-type: none"> ❖ Namibian Citizens ❖ Must be a full orphan ❖ Agricultural or relevant fields | Annual Grant | Annually-Depending on results achieved | Bursary Officer University of Namibia P/Bag 13301 WINDHOEK | | 30 September |
| Ministry of Education | <ul style="list-style-type: none"> ❖ Namibian Citizens ❖ Teacher Education majoring in Maths, Science, English and Computer Science ❖ Information ❖ Agriculture | Normal duration of the course | Yes – Depending on pass | Ms E Beukes SFAS Ministry of Education P/Bag 13391 WINDHOEK | Repayable LOAN Beneficiaries to work anywhere in Namibia | 31 October |
| NAMPOWER | <ul style="list-style-type: none"> ❖ Namibian citizens ❖ Above-average results in April and August exams ❖ Undergraduate studies ❖ Fields of study are based on company and country's needs. | Normal duration of the course | Yes – Only one year of repetition is allowed at own cost | Ms R. Willemse Bursary Officer NAMPOWER P O Box 2864 WINDHOEK | Students must be prepared to work for NAMPOWER or in Namibia for the number of years the bursary was awarded | 31 October NB: STUDENTS SHOULD ONLY APPLY IN REACTION TO A SPECIFIC ADVERT WHICH WILL APPEAR IN THE NEWSPAPERS IN SEPTEMBER |

List of Bursary Donors

| | | | | | | |
|---|--|--|---|---|---|--|
| NAMWATER | <ul style="list-style-type: none"> ❖ Affirmative action candidates ❖ Excellent scholastic performance ❖ Financial status of applicant's parents ❖ Fields of Study: Relevant to Namwaters' operations - particularly Engineering | For the minimum duration of the course | Yes - Depending on satisfactory performance | Manager: HR Development NAMWATER P/Bag 13389 WINDHOEK | Work for NAMWATER upon completion of studies for a period commensurate with years of studies financed by NAMWATER | 31 October STUDENTS ARE REQUIRED TO APPLY ONLY IN REACTION TO A SPECIFIC ADVERTISEMENT |
| National Endowment Fund | <ul style="list-style-type: none"> ❖ Must be a born Namibian ❖ Agriculture, Natural Resources, Veterinary Science, Engineering, Science, Architecture, Mathematics, Post Graduate studies in these fields - Only students who previously benefited from the fund may apply <p>NB:NO DOCTORS, TEACHERS, LAWYERS</p> | Normal duration of the course | Depending on results achieved | Mr. Hango c/o Chairperson National Endowment Fund P O Box 2275 WINDHOEK | Contribute to Namibia after studies | 30 September |
| Namibian Broadcasting Corporation | <ul style="list-style-type: none"> ❖ Namibian citizens ❖ Grade 12 (HIGCSE) ❖ Electronic Engineering, Electrical Engineering, Computer Engineering and Sound Engineering. | Normal duration of the course | Yes - Depending on satisfactory results | Training and Development Department NBC P O Box 321 WINDHOEK | Contract to work for the NBC for equal number of years to the duration of studies. | STUDENTS SHOULD ONLY APPLY IN REACTION TO A SPECIFIC ADVERT WHICH WILL APPEAR IN THE NEWSPAPERS |
| Rise and Shine - The Oshana Women's Book Fund | <ul style="list-style-type: none"> ❖ Applicant must be female ❖ Matriculation at a Senior Secondary in the Oshana Region ❖ Experience some form of community or in activities that promote the advancement of disadvantaged groups, Particularly women ❖ Any field of study, but applicant must demonstrate how their education will be used to promote the lives of others. | One year | No - Must re-apply every year | Bursary Officer University of Namibia P/Bag 13301 WINDHOEK | | 28 February |
| TUCSIN | <ul style="list-style-type: none"> ❖ Namibian citizens ❖ Post Graduate studies ❖ 2nd year students (Medical from 3rd year of study) ❖ Not older than 35 years of age ❖ All fields excluding Humanities, Law and Social Sciences ❖ Academic merit | Annually | Yes - Depending on progress report | Ms M Williams Scholarship Administrator TUCSIN P O Box 11174 KLEIN WINDHOEK | Return to Namibia after completion of studies | TO BE ADVERTISED |
| PETROFUND | <ul style="list-style-type: none"> ❖ Namibian citizens with entrance qualification of admission into University or Technikon ❖ Engineering, Education (Science & Mathematics), Geology ❖ Computer Sciences, Law and Economics | Full period of study covered | Annually - during period of study | Ms Nillian Mulemi The Administrator Private Bag 13196 Windhoek | Work in Namibia for the period of the bursary | October |
| Telecom Namibia | <ul style="list-style-type: none"> ❖ Namibian citizens ❖ University Admission ❖ Academic excellence ❖ Bursary not to be supplemented by another bursary ❖ Affordability of courses ❖ Electronic Engineering, Computer Science - Other fields might be considered depending on the need of the Company | Equal to minimum duration of study | Annually upon passing of previous year | The Training Officer Telecom Namibia P O Box 297 Windhoek | Each year of sponsorship equals to one year of service at Telecom Namibia | TO BE ADVERTISED |
| The Law Students Scholarship Trust Fund | <ul style="list-style-type: none"> ❖ Disadvantaged students ❖ Namibian citizens ❖ Law | Year to year | Yes, depending on funding and results | Mr Norman Tjombe P O Box 604 Windhoek | Work in Namibia for the same number of years of funding | End of September each year |

7. CAMPUS LIFE

The Office of the Dean of Students (ODS) is primarily tasked with ensuring that there is a purposeful focus on the maintenance and promotion of the general welfare of all UNAM students. The broad mandate of the ODS covers the provision of the following key student support services: Accommodation; Academic, Careers and Psycho-social Counseling; Catering services; Health services; Exchange and Foreign Students services; Sports and Culture; and Student Union Leadership Guidance and Development.

8.1 ACADEMIC AND SOCIAL SUPPORT

LIBRARY AND INFORMATION SERVICES (INFORMATION AND LEARNING RESOURCE CENTRE (ILRC))

The ILRC exists primarily to serve the needs and meet the demands of the University's staff and students. However given the University's unique position in the wider community, it is our obligation to extend services to all. Facilities are state-of-the-art such as an auditorium, discussion rooms, study carrels, training room, exhibition facilities and a foyer. Books and other library material are located in different collections and further include services such as internet, data processing, open line access catalogue, photocopying, access to users with special needs, printing and after-hours return slots.

INFORMATION TECHNOLOGY

KIOSK facility for students to access their examination results, examination timetable, academic records and financial statements are available, by using their student cards. These facilities are available at the ILRC, Main Dining Hall, and in the Library at the Northern Campus in Oshakati. All registered UNAM students are eligible for official e-mail addresses. Each faculty has open access to computer labs for students for practical applications. Video conferencing facilities serves the UNAM Northern Campus, Ogongo College, and Neudamm College in distance education teaching and learning processes.

COUNSELLING SERVICES

The overall well-being of the students depends on the support system in the counselling office, whether it be social, psychological, health, spiritual, intellectual, emotional, career, environmental or physical.

The Student Counselling Services in the Office of the Dean of Students can be seen as the backbone of student development. Students need to understand that they are part of a bigger structure which include the International World. They are confronted daily with decision-making, as well as to make choices such as, drug and alcohol abuse, Aids and HIV, pre-marital sex, subject choices and social socialisation. One cannot imagine the negative effect wrong decision-making can have on a student's wellness.

Common problems that are presented to Counsellors are:

- ❖ Career Guidance
- ❖ Difficulties in coping academically
- ❖ A desire to know themselves better
- ❖ A vague sense of loneliness, 'rootless-ness', isolation or disconnectedness, perhaps because of cultural differences
- ❖ Moods or unaccountable feelings (e.g. of sadness, depression, fear, anger or thoughts of suicide / self harm)
- ❖ Sexual/racial or other harassment
- ❖ Preoccupation with body image, perhaps leading to eating disorders
- ❖ Issues to do with self-esteem, self-confidence, under achievement
- ❖ Bereavement and loss
- ❖ Concerns about relationships with partners, parents and other family members
- ❖ Sexual issues, for example sexual abuse, unplanned pregnancies, uncertainty over sexual orientation
- ❖ Addictions, for example to alcohol, drugs, gambling, non-stop video or computer games.

Please note that all counselling cases are always treated in the utmost confidentiality.

CAMPUS BOOKSTORE

The Campus Bookstore is a compact, purpose-built retail store adjacent to the ILRC and Student Cafeteria. Good text book stock availability complemented by excellent management, competitive prices, and a student-friendly, vibrant atmosphere is found in the Campus Bookstore.

PRIMARY HEALTH CARE FACILITIES

The on-campus primary health care clinic provides preventative and curative services and gives Family Planning. It also provides health education on sexual transmitted diseases, such as HIV/AIDS; Hypertension; Diabetes, etc.

CHAPLAINCY

The role of the Chaplain at the University of Namibia is to help students and to encourage the spiritual well-being of the University community both collectively and individually. An important part of this is represented by the spiritual and pastoral care which is offered on a personal and confidential basis to students. The Chaplaincy also forms part of the student counselling services in the Office of the Dean of Students. This service provides support for students and works closely with student organisations and colleagues in related fields.

PRE-SCHOOL

The Pre-School serves as a safe, comfortable and hygienic day-care centre for children of members of the University Community, mainly UNAM employees. Its facilities include a reception area, two day room/classrooms, a babies' room, a kitchen, toilets, a store room, a sunny playground with lawns and some playground equipment.

PROTECTION SERVICES

UNAM provides 24 hours security services to students on campus. Campus Control Officials respond to emergency calls on campus, investigate reports of theft, crime or any form of harassment.

8.2 ON-CAMPUS HOUSING AND DINING**ON-CAMPUS ACCOMMODATION**

The University of Namibia offers extensive accommodation services. The Office of the Dean of Students (Hostel Accommodation Section) is constantly sourcing high-quality and affordable off-campus accommodation for students. Details regarding accommodation could be obtained from the Hostel Accommodation Booklet.

STUDENT CAFETERIA

The Student Cafeteria is situated in the heart of the campus. It is a counter-service outlet that offers a range of conventional fast foods, its own specialties, and an affordable meal-of-the-day.

INDEPENDENCE CAFÉ

The kiosk-style fast foods outlet with a small outside seating area, has prime access to hundreds of students living in the hostel complex at its doorsteps. It is home to the thousands of spectators, users and participants at the many sports events held annually at the adjacent pool, gymnasium, and tennis, basketball and squash courts.

CAFÉ UNIQUE

Café Unique is a small dinette-style outlet with a cosy inside seating area. It is situated next to the southern hostel complex and adjoins the student health centre, the pre-school and the Estates Services Division.

8.3 SPORTS & LEISURE**SPORTS FACILITIES**

UNAM offers all registered UNAM students an opportunity to realise individual and/or group interests and needs in the sports and cultural areas. Sports facilities on campus include an Olympic standard swimming pool, two squash courts, two tennis courts, two netball fields, one rugby field with stadium, one soccer field – also to accommodate hockey games, gymnasium and a basket ball court.

SPORTS CLUBS AT UNAM

| | | | | |
|-----------|------------|---------------|---------|-------------------------|
| Athletics | Basketball | Body-building | Boxing | Cricket |
| Hockey | Judo | Karate | Netball | Snooker |
| Soccer | Rugby | Aerobics | Chess | Mountaineering & hiking |
| Squash | Volleyball | Table Tennis | Tennis | Swimming |

STUDENT CLUBS AND SOCIETIES

UNAM offers students diverse cultural and artistic societies, academic organisations, and social clubs indicative of an expressive, energetic and creative student body.

SOCIETIES ON CAMPUS

Campus Vision
 Law Students Society
 UNAM Choir
 Pan - African Students Society
 Debating Society
 Campus Radio
 Economics & Marketing Society
 Fellowship for Christian Movements (FCM)
 UNAM Science Society
 Agricultural Society
 History Society
 Malcolm X Society
 UNAM Environmental Society
 Student Welfare Society
 Accounting Society
 Rotoract (District 9350)
 Muslim Students' Society
 Bahai Students' Association

UNAM LEISURE CENTRE

UNAM has its own Leisure Centre on the main campus where the university community can enjoy themselves with music, games and fun between classes and after hours.

8. CONTACT ADDRESSES**FACULTIES****Agriculture and Natural Resources**

Tel: (+264 61) 206 3895/3363

Economics and Management Science

Tel: (+264 61) 206 3987

Education

Tel: (+264 61) 206 3978

Humanities and Social Sciences

Tel: (+264 61) 206 3813

Law

Tel: (+264 61) 206 3998

Medical and Health Sciences

Tel: (+264 61) 206 3828

Science

Tel: (+264 61) 206 3047

OFFICE OF THE REGISTRAR**Admissions**

Tel: (+264 61) 206 3666

OFFICE OF THE BURSAR**Financial Enquiries**

Tel: (+264 61) 206 3045/3191

OFFICE OF THE DEAN OF STUDENTS

Accommodation Enquiries
Tel: (+264 61) 206 3762/3794

CENTRE FOR EXTERNAL STUDIES

All enquiries
Tel: (+264 61) 206 3705/3609

UNAM NORTHERN CAMPUS - OSHAKATI

All enquiries (Switchboard)
Tel: (+264 65) 2232000