# THE WILLIAMS COLLECTION: 1985 - 1994

# **Professor Peter Williams**

# **Biographical Note**

Peter Williams was the Director of the Education Programme, Human Resource Development Group of the Commonwealth Secretariat. He was also a Professor of Education in Developing Countries at the University of London, Institute of Education. In addition, he also worked as consultant in educational development. Prof. Williams was part of the Commission on Higher Education in Namibia.

# THE COLLECTION

## Summary

The Williams collection contains materials which relate to the development of education in Namibia. Through the work of the Commission on Higher Education, the collection documents the plans for education in a new independent Namibia including the establishment of the University of Namibia. The materials in the collection mostly constitute raw documents that were collected by the Commission as part of its consultation.

# Arrangement of documents

The majority of the documents were numbered as Document 1 - 152 and this numbering has been maintained by the archivist and became part of the archives reference number. Other documents which came with no numbering have been listed and given archives reference numbers.

# **Archives Reference**

PA 7 (Private Archives 7) – this is the reference (prefix) to the whole Williams collection.

From there, each class of records has a sub-number, e.g. 1 –Articles; 2 – Books; 3 - Booklets Thus, to order the third file from the class 'Articles', one would order PA 7/ 1/3. The finding aid is also available for online search at <u>http://archives.unam.na</u>

## The Papers

The collection from UK was donated to UNAM by Prof. Williams and received at UNAM in April 2015, Windhoek.

The Collection was processed by Violet Matangira in May 2015.

# Summary of series

Articles

Books

Correspondence

Reports

# **DESCRIPTION OF ARCHIVES**

### PA 7

- Financial needs for higher education in Namibia
  Includes: National Research Policy; Plans for [establishing] the University of Namibia; Namibia
  Technical Education Report, 20 Sept 1991; The way forward for technical vocational education
- 2 Reports of visits by the Commission on Higher Education: 1991 [Reports bound together]
  - 1 Visit to the Academy, 12 Feb 1991 (ESA)
  - 2 Public Hearing in Keetmanshoop, 14 Feb 1991 (TT)
  - 3 Public Hearing in Orangemund and Luderitz, 15 Feb 1991 (AC/AH/AK/PW)
  - 4 Visit to Rossing Foundation, 15 Feb 1991 (TT/ESA/MK/ANT)
  - 5 Visit to Oshakati, 18 Feb 1991 (AC/AK)
  - 6 Public Hearing in Otjiwarongo, 19 Feb 1991 (MK/PW)
  - 7 Visit to Okahandja, 19 Feb 1991 (AC/ESA)
  - 8 Visit to Rehoboth, 26 Feb 1991 (TT/AH)
  - 9 Public Hearing in Khorixas, 27 Feb 1991 (AH/ESA)
  - 10 Seminar on Higher Education, The Academy 1-2 Mar 1991 (AH)
  - 11 Visit to Gaborone, Mar 1991 (MS/AH)
  - 12 Visit to Zimbabwe, April 1991 (AK/MK/ANT)
  - 13 Public Hearing in Gobabis, 21 Feb 1991
- NIED National Institute of Educational Development
  Includes: Broad curriculum for the Junior Secondary Phase, Grades 8, 9, & 10: 1991; teachers'
  training and Human Resources Development; Language Research and Development Directorate
- 4 Submissions to the Commission on Higher Education in Namibia: 1991 [Fragmented series]
  - Doc. 1: Namibia Map 8
  - Doc. 2: Government Gazette of the Republic of Namibia: Publication of the Constitution of the Republic of Namibia: 21 March 1990
  - Doc. 5: FORUM, Vol. 2, No. 8; Oct 1990. Dr Peter Katjavivi on future and role of tertiary education in Namibia
  - Doc. 6: Change with continuity: Education Reform Directive, 1990: A Policy Statement of the Ministry of Education, Culture, Youth and Sport: 28 Nov 1990
  - Doc. 7: Education in Transition: Nurturing Our Future: A Transitional Policy Guideline Statement on Education and Training in the Republic of Namibia: Submitted by the Ministry of Education, Culture, Youth and Sport to the national Assembly on 23 July 1990
  - Doc. 8: Education in Namibia Report of a Consultancy by Professor John Turner for the Ministry of Education, Culture and Sport: 25 March – 6 April 1990
  - Doc. 9: Official Gazette of South West Africa: 1 Oct 1985

- Doc. 10: Research Report 1989: Academy including The University of Namibia, The Technikon Namibia and The College for Out of School Training Windhoek: 1990
- Doc. 11: Key Issues in Training (Namibia ILO Employment and Training Study 1990: Preliminary Draft)
- Doc. 12: United Nations Development Programme: Project of the Government of the Republic of Namibia: n.d.
- Doc. 13: ILO Employment Advisory and Training Policy Mission Namibia: 17 Sept 12 Oct 1990: Management Development (Public Sector) and Small Scale Enterprise Development in Namibia, by Cornelius Dzakpasu, Regional Adviser, ILO
- Doc. 14: Education and Culture [Namibia: Perspectives for National Reconstruction and Development. Lusaka: United nations Institute for Namibia, 1986)
- Doc. 15: Africa Recovery, Apr June 1990, Vol. 4, No. 1: Africans adopt bold charter for democratization
- Doc. 16: Statistical/Economic Review: Namibia 1990
- Doc. 17: Namibia's Economy: Set the market Free by Fanuel Tjingaete (From Optima (37, 2) June 1989)
- Doc. 18: A Consultation on Higher Education in Africa: A report to the Ford Foundation and the Rockefeller Foundation by Trevor Coombe. Jan 1991
- Doc. 19: Academy Jubilee: 1980 1990 Years of Challenge
- Doc. 20: Namibia National Teachers Union (NANTU)
- Doc. 21: Government Gazette of the Republic of Namibia: No. 144, 28 Jan 1991
- Doc. 22: CDM (PTY) LTD: Proposal to Establish a Catering Scholl in Windhoek, compiled by M Lucejco, Aug 1990
- Doc. 23: CDM (PTY) LTD: Report on Post-Secondary Educational Training at CDM: 14 Jan 1991
- Doc. 24: The Chamber of Mines of Namibia: Submission from Tsumeb Corporation Ltd.: 29 Jan 1991
- Doc. 25: Rossing: Submission to the Commission on Higher Education: 10 Jan 1991
- Doc. 26a: Extract from Clem Sunter Prospects for the High Road a scenario update
- Doc. 26b: Training and Development Directory, Rossing, 1990
- Doc. 27: Training and Development Directory, 1991
- Doc. 28: TUCSIN: TUCSIN Complimentary Course: 9 Jan 1991
- Doc. 29: First National Development Corporation Limited: Human Resources Planning: Mathematical Model, 10 Jan 1991
- Doc. 30: First National Development Corporation Limited: Current Status of Human Resource Base: 5 Feb 1991
- Doc. 31: Windhoek Conservatoire Submission to Commission for Higher Education Proposals, 6
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- Doc. 32: Tsumeb Corporation Limited Report on all Skilled Employees as Requested by Ministry of Education as at 31-12-90
- Doc. 33: Employment of Post-Secondary Qualification Manpower: 14 Dec 1990

- Doc. 34: School of the Arts: Afromusicology Symposium, University of Namibia: Proposals from the Symposium on Afromusicology: 1990
- Doc. 35: School of Arts: Music, Fine Arts, Drama, University of Namibia: n.d.
- Doc. 36: A Proposal to Reform the Existing Qualifications Structure at the Academy: Jan 1991
- Doc. 37: Chamber of Mines of Namibia Proposals for Commission on Higher Education from Rossing Uranium: 8 Feb 1991
- Doc. 38: A Reflection on the Structure for the University: n.d.
- Doc. 39: Academy Organisational Structures: n.d.
- Doc. 40: Adult Education and Higher Education: 13 Feb 1991
- Doc 41: "Which way Higher Education in Namibia" Opening remarks by Nahas Angula, 11 Feb 1991
- Doc. 42: Points raised by the Faculty of Science, n.d.; and Students' Opinion on "The future of this Institution", 8 June 1990
- Doc. 43: Contribution from Don Bosco and Minna Sachs Primary Schools on the Issue of Higher Education in Namibia, 14 Feb 1991
- Doc. 44: Distance Education in Independent Namibia: Report of a feasibility study conducted in January – February 1990
- Doc. 45: Agricultural Education and Training in Independent Namibia: A Report prepared for Min of Education, Culture, Youth and Sport, and Min of Agriculture, Fisheries, water and Rural Development, Oct 1990
- Doc. 46: Vocational Education and Training in Namibia: A developmental Proposal, Dec 1990 (2 copies)
- Doc. 47: Commission on Higher Education Phase Two Report on Post-Secondary Educational Training at CDM, 12 Feb 1991
- Doc. 48: Legal Education in Namibia, Proposals submitted to the Commission of Enquiry on Higher Education by Manfred O. Hinz and Mengo F. Sichilongo, Windhoek, Feb 1991
- Doc. 49: Memorandum from The CCN Education Cluster Committee, Council of Churches in Namibia, 11 Feb 1991
- Doc. 50: Report to the Commission on Higher Education on Engineering Oriented Courses, 4 Feb 1991
- Doc. 51: Commission on Higher Education, Directorate Personnel Human Resources Report, Feb 1991
- Doc. 52: Bureau of Student Affairs. Includes Student Guide 1991
- Doc. 53: Namibia: Some dates and tables: A Short History, in dates, n.d.
- Doc. 54: Comments/Suggestions: Tertiary Education, 2 Feb 1991
- Doc. 55: College for Out of School Training, n.d.
- Doc. 56: College for Out of School Training: national Primary Certificate Pilot Project for 1990 NEC/NHEC, n.d.
- Doc. 57: Examination Administration Procedure Manual, n.d.
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- Doc. 60: Non-Formal, Adult and Continuing Education: The Role of the Academy, by Dr. IFW Steyn, Feb 1991
- Doc. 61: Structure of the proposed model (Based on the Rossing Technical Trainee System) NIT Modular Training System
- Doc. 62: Proposed Integrated Teacher Training Model
- Doc. 63: COST Library (A branch of Old Mutual Library at the University Campus), n.d.
- Doc. 64: "Where students Came from" document in Afrikaans
- Doc. 65: Academy figures
- Doc. 66: In-Service (Part Time Training: Number of DE and FDE students, 1991) Windhoek College of Education
- Doc. 67: "Complains Concern Campus Control" complaints on discrimination on selection of security guards, 15 Feb 1991
- Doc. 68: Legal arguments in regard to the status of the Academy and the "University" of Namibia, Sept 1990
- Doc. 69: University of Namibia: Faculty of Education, 1991
- Doc. 70: University of Namibia Draft Faculty of Education Development Plan, 1991-1996
- Doc. 71: Appendix to Faculty of Education Draft Development Plan, 6 Feb 1991
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- Doc. 73: Proposal for formal tradesman training model. Compiled by College for Our of School Training, Feb 1991
- Doc. 74: Submission about the future of the University and Academy, 13 Feb 1991
- Doc. 75a: Higher Education in Namibia, 13 Feb 1991
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- Doc. 75c: High Education, 19 Feb 1991
- Doc. 76: Basic proposal for research management in Namibia, 15 Feb 1991
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- Doc. 79: Recommendations for an interim strategy for the pre service training of teachers at Ongwediva, Katima Mulilo, Rundu and cost of the Academy, [1990/1991] (2 copies)
- Doc. 80: First cabinet reshuffle of His Excellency Dr. Sam Nujoma, President of the Republic [of Namibia], 19 Feb 1991
- Doc. 81: Education extract with information on education prior to independence with statistics
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- Doc. 93: A proposal by The Academy: Development of a Centre of Marine Sciences and Fisheries within the University of Namibia, n.d.
- Doc. 94: Centralisation VS. Decentralisation of the Arts submission to the Commission on Higher Education
- Doc. 95: Ideas for a National Strategy for Technical Education and Training in Respect of Formal Training, Nov 1990
- Doc. 96: Letter from the Engineering Council of Namibia on the Commission on Higher Education, 10 Jan 1991
- Doc: 97: Academy Bureau for Library and Information Services Handout for Commission on Higher Education members, n.d.
- Doc. 98: College for Out of School Training Windhoek, Courses Chart 1990
- Doc. 99: Need for umbrella research management in Namibia, n.d.
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- Doc. 102: Some topics for discussion with the President's Commission on Higher Education, 27
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- Doc. 103: Submissions received on Groot Fontein visits, n.d.
- Doc. 104: Rehoboth opinion: The future of higher education (University of Namibia), n.d.
- Doc. 105: Town Planning Educational Requirements, 27 Feb 1991 submission by the South West Africa Institute for Town and Regional Planning
- Doc. 106: Memorandum to the Commission on Higher Education submitted by Mr. Andrew Majila on behalf of DTA of Namibia, 27 Feb 1991
- Doc. 107: Facts and Figures, Windhoek Namibia, n.d.
- Doc. 108: "The Poetics of Herero Song" by Ramund Ohly, Oct 1990
- Doc. 110: Teaching and Learning Philosophy for the University of Namibia, [1990]

- Doc. 111: Technikon Namibia: The Commission on Higher Education Public Hearing, presented by The Principal, Mr. AV du Plessis
- Doc. 112: Submission from Shaun Russell NATRE issues
- Doc. 113: The Academy Subsidy Formula, 28 Feb 1991
- Doc. 114: Teacher Education Reform for Namibia, Feb 1991
- Doc. 116: Namibia's Sole Higher Education Institution Rocked by Faculty Resignations and Discord by Colleen Lowe Morna, 27 Feb 1991
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- Doc. 119: Legal Education in Namibia: Submission to the Commission on Higher Education, 5 Apr 1991
- Doc. 120: Namibian Training Liaison Council: Submission to the Commission on Higher Education, 5 Apr 1991
- Doc. 121: Federal Convention of Namibia opinion on Higher Education, n.d.
- Doc. 122: Access to Courses for Namibians by Michael Osborne, 1990
- Doc. 123: Access/Bridging Course in Science for Namibians Project Proposal; Report on WUS (UK) visit to Namibia 24 Apr 9 May 1990
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- Doc. 125: University of Cape Town Academic Support Programme, n.d.
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- Doc. 127: SADCC: human Resources Primary Factor in Development, 1991
- Doc. 128: Report to the ILO Employment Advisory and Training Policy Mission, Vol. II Training, 1991 (2 copies)
- Doc. 129: Office of the Auditor-General Submission to Commission on Higher Education, 1991
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- Doc. 130: University of Victoria Co-operative Education Programs, 22 Mar 1991
- Doc. 131: Hoer Tegniese Skool, Windhoek submission to Commission on Higher Education
- Doc. 132: Final Report of the Task Force for the Establishment of the Proposed University in the North of Ghana, Jan 1991
- Doc. 133: English by Radio Project in Namibia, n.d.
- Doc. 134: Support for Higher Education in Sub-Saharan Africa: Where does the World Bank stand? Statement presented by Aklilu Habte, World Bank, 28 & 29 Jan 1989
- Doc. 135: Core Planning Group on Distance Education A proposal by, n.d.
- Doc 136: The Namibian Education Program: Working Paper #1 Education for Namibians: A Workshop Report, Apr 1989
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- Doc. 138: Evaluation of Examination Needs of Primary and Secondary Schools, Oct 1990 (2 copies)
- Doc. 139: Introduction of the National Primary Certificate
- Doc. 140: Future Training of Librarians, Information Scientists, Archivists, Records Managers, both professional and semi-professional in Namibia – submission from Dept. of Library & Information Science, 15 Feb 1991
- Doc. 141: Submission from Department of Geography Development and Constraints of the Department of Geography, 15 Feb 1991
- Doc. 142: faculty of Arts Submission Change of name of the Department of Biblical Studies; Approval of new Courses and Qualifications in the Field of Religion and Theology, 12 Sept 1990
- Doc. 143: Urgent Need for a University Library Building Submission form Dept. of :Library & Information Science, 20 Feb 1990
- Doc. 144: Proposal for Formal Tradesmen Training Model, compiled by College for Out of School Training, Feb 1991
- Doc. 145: The National Institute of Educational Development, n.d.
- Doc. 146: Minutes of a meeting held to discuss the establishment of a Namibian National Research Council, Feb 1991
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- Doc. 148: The National Archives of Namibia, Past, Present and Future submission by Brigitte Lau, 22 Apr 1991
- Doc. 149: Staff Projections in Areas of Senior/Middle Management and Skilled Staff for 1995, 10 April 1991
- Doc. 150: High Level Manpower Training Function of the Desert Ecological Research Unit of Namibia, n.d.
- Doc. 151: Submission to The National Commission on Higher Education by Dr peter Katjavivi, Vice-Chancellor designate of the future University of Namibia, Apr 1991
- Doc. 152: The Namibian Society of Physiotherapy submission by: n.d.

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- ACADEMY: Submission to the Commission for Higher Education, 13 Jan 1991 A Strategic (Long-Term) Development Plan for The Academy: An Environmental and Institutional Analysis and Indicators 1990 – 1995 and Beyond: Dec 1990
- 6 Commission Correspondence 1991 in date order. Includes newspaper cuttings on the Academy; agenda for meetings
- Faculty of Education and Health Sciences; Staff Development and Affirmative Action; The role of Distance Education; Professional Education; natural Resources Education: 20 – 25 June 1991

- 8 Several documents: Overview of the Current Situation; Namibia's International Experience; The Academy; The Governance of the University; Access and Entry to the University; The programmes of the University and its Associated Colleges; Research, Postgraduate Studies and Library Services; Financing the Higher Education System
- 9 Bill to establish the University of Namibia and to provide for its administration and control affairs, for the regulation of its activities and for matters incidental thereto, 1992 Aug 10; Draft Master Plan for the University of Namibia, June 1992
- 10 Newsletters and Pamphlets: Foundation and Support of Education of Namibia (FACE) (4 pamphlets); Namibian Training Liaison Council; Pro-Ed News, Vol. 2 (1) 1989
- 11 Various documents Study Programme, 1990; Student Feedback Questionnaire, n.d.; The Bureau for Teaching Development; Teaching and Learning Philosophy for University Teaching, 1986; Report to the Commission on Higher Education, Republic of Namibia, April 1991: Physical Facilities
- 12 Letter from Foundation for the Advancement and Support of Education of Namibia to Mr P Williams
- 13 Submission on the need for training of Librarians and related occupational classes, n.d. (handwritten)
- 14 Submission to the Commission on Higher Education by Andrew Clegg, 27 Feb 1991
- 15 Technikon Namibia: The Commission on Higher Education Public Hearing, presented by The Principal, Mr. AV du Plessis
- 16 Legal Education in Namibia, 17 Apr 1991
- 17 The Academy Subsidy Formula: memos from Peter Williams (2 documents)
- 18 Academy Students Statistics, 1985-1991; Addendum B: Procedures RE Capital Projects and related Functions, n.d.
- 19 'Peromnes' Job Rating Scale 1986 Revision
- 20 Organograms [various educational/research institutions?]
- 21 SANSO Ve Studente Volgens Department o6.05.86 'Pass Rates'; Registration Per Bursary Per Teacher Training Qualification, 1990
- 22 Academy Year Books: 1991
  - 1 Book 1: General Information and Regulations Yearbook 1991
  - 2 Book 1A: Student Fees Yearbook 1991
  - 3 Book 2: Faculty of Economics and Management Science Yearbook 1991
  - 4 Book 3: Faculty of Arts Yearbook 1991
  - 5 Book 4: Faculty of Science Yearbook 1991
  - 6 Book 5: Faculty of Education Yearbook 1991
  - 7 Book 6: Faculty of Health Sciences Yearbook 1991
  - 8 Book 7: General and Commercial Training Yearbook 1991
  - 9 Book 8: Technikon Yearbook 1991
  - 10 Book 9: Technical Training Yearbook 1991
  - 11 Book 10: Distance Teaching Yearbook 1991
- 23 Bureau of Computer Services Information Documents
- 24 Academy Bureau for Library and Information Services Periodical Titles List 1990

- 25 Distance Teaching Procedures Manual
- 26 Training and Development of Personnel at Rossing Uranium Limited
- 27 Newspaper Cuttings on education and related issues, [1991]
- 28 Namibia Country Profile 1990-91 Annual Survey of Political and Economic Background
- 29 Directorate Personnel Human Resources Report, Feb 1991
- 30 Akademie Subsidiegrondslag 1989 State
- 31 NAMIBIAFORENINGEN n.d.
- 32 Commission on Higher Education Report (draft 5), 12 July 1991
- 33 National Planning Commission The Case for Namibia's Least Developed (LDC) Country Status, paper prepared for presentation at the 49<sup>th</sup> UN General Assembly by Dr Elizabeth Amukugo
- 34 Distance Education in Namibia concept document; Mid-Term review of UNICEF-Government of Namibia Non-Formal and Basic Education programme, 1994; Draft Cabinet memorandum of establishment of the national University of Namibia; Budget Speech: Additional Budget 1990/91 Republic of Namibia
- 35 Namibia Assistance US Agency for International Development: Namibia Programme; Peace Corps/Namibia: Secondary Education Project Plan; Peace Corps/Namibia Primary Education Teacher Training Project; IREDALE/WYATT REPORT – Feb 1992; Ibis (WUS-DENMARK) Development Assistance to Namibia – Status; Document from USAID South Africa; Program Grant Agreement for Basic Education Reform Sector Assistance Programme, 22 Mar 1991
- 36 Namibia: Public Expenditure Review (World Bank), 6 Sept 1994
- 37 Instant In-Service Training and Assistance for Namibian Teachers Project Proposal, 1 July 1992 30
  June 1995
- 38 IBIS Namibia Country Review, Aug 1994
- 39 Ministry of Education and Culture Annual Report 1991
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- 41 Estimate of Revenue and Expenditure for the Financial Year Ending 31 Mar 1991
- 42 Report of the Finnida Education Sector Project Identification Mission to Namibia, Mar 1991
- 43 Namibia In-Service Teacher Education Project Project Formulation Framework, July 1990
- 44 Namibia In-Service Teacher Education Project Mission Report (Main Report), July 1990
- 45 Namibia In-Service Teacher Education Project Mission Report Vol. II (Course Orientations), July 1990
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- 47 Guidelines for Book Donation to Namibia (Draft) by Jennifer Linden, n.d.
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- 51 Proposed Catering and Hotel School Project "Old Foundation Building", Johann Albrecht Street, compiled by Pieter Holloway, Jan 1991
- 52 Economic Review, Ministry of Finance, 6 May 1994
- 53 Education Support Sector, Annual Consultations between the Ministry of Education and Culture and Swedish International Development Authority, 1993/4
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  - 2 Vol. 2: Summary of Proceedings and Conference Recommendations
- 55 Distance Education in Independent Namibia: Report of a Feasibility Study conducted in Jan Feb 1990
- 56 University Research in Namibia: A Thinkpiece, by Reginald Herbold Green
- 57 Development Planning Manual for Namibia, 1993-1994
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- 58 Rationalization of the Structure of the Ministry of Education, Mar 1993
- 59 Teacher Education Reform for Namibia Report submitted to the Min of Education, Culture, Youth and Sport, Feb 1991
- 60 Cost, Financing and development of education in Namibia, Feb 1995
- 61 Programme Plans of Operations 1992 1996 UNICEF and Government of Namibia
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- 63 Evaluation of Examination Needs of Primary & Secondary Schools, Oct 1990
- 64 UNDP Development Co-operation Namibia, 1991-1992 Report
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- 66 In-Service Training and Assistance for Namibian Teachers INSTANT Annual Progress Report, 1993
- 67 Diensvoordele Fringe Benefits (Pamphlets), n.d.
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- 70 The Namibian Education System Under the Colonialists, book by Dr K Salia-Bao
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  Independent Namibia Planning in a Situation of Uncertainty and Instability by Mauno Mbamba,
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- 73 Namibia and External Resources: The Case of Swedish Development Assistance, Nordiska Afrikainstitutet Research Report No. 96